

FULBRIGHT SENIOR SPECIALIST PROGRAM (FSSP) 2012 APPLICATION FORM



PLEASE READ CAREFULLY- incomplete or incorrect replies will jeopardise the success of your application.

This form is for Australian host institutions to apply for a US Fulbright Senior Specialist.

Instructions:

1. Read the application instructions thoroughly, as outlined under the Fulbright Senior Specialist Grant page on our website. (<http://www.fulbright.com.au/scholarships/australian-institutions/us-senior-specialist.html>)
2. Download this Application Form and save it as a separate WORD file (do not attempt to complete the Application Form on-line). Do not alter the format of this Application Form. Follow all instructions detailed on this Application Form carefully, as it could affect your potential success in the application process.
3. Please indicate how you heard about the Fulbright Senior Specialist Program? _____

Addition Application Form information:

1. Every question has a **maximum** limit of 500 characters (this means no more than a total of 500 letters and spaces combined).
2. It is expected that you will separately attach;
 - i. a CV for your requested Specialist (maximum of two pages - all pages beyond the first two will be deleted), an expanded
 - ii. 'Program Description',
 - iii. 'Purpose of the Program', and
 - iv. 'Publicity Plan' (a maximum of two pages for items 2.ii, 2.iii and 2.iv above combined) and letters of support from all the host institutions involved.
3. Save the Application Form to your computer as a 'WORD' document. Do not save as a 'PDF'.
4. Any additional attachments, (letters of support, CVs, and further expansion to answers) may be saved as a 'PDF' document. Separately include a signed and scanned copy of 'Section E', the signature page, of the Application Form.
5. Email your entire application, including all attachments to: administrativeoffice@fulbright.com.au no later than **5.00pm AEST Friday 5 October 2012**.
6. Ensure that the requested Senior Specialist is either already registered as a Fulbright Senior Specialist with The Council for International Exchange of Scholars (CIES) or alternatively registers directly with CIES at www.iie.org/cies/specialists as soon as possible.

Section B – Program Description

ALL ANSWERS MUST BE COMPLETE AND LIMITED TO 500 CHARACTERS (INCLUDING SPACES)

Additional information may be attached separately.

1. Discipline Requested

Please double click on the desired box, a pop-up window will appear, select 'Checked' then 'OK'.

Please Note; choose only **one** 'Discipline'

For American (U.S.) Studies, please also specify one sub-field.

- Agriculture
- Anthropology
- Applied Linguistics/TEFL
- Anthropology
- Archaeology
- Business Administration
- Communications and Journalism
- Economics
- Education
- Environmental Science
- Information Technology
- Law
- Library Science
- Peace and Conflict Resolution
- Political Science
- Public Administration
- Public/Global Health
- Social Work
- Sociology
- Urban Planning
- U.S. Studies (please specify sub-field)
 - Sub-fields
 - Art
 - Art History
 - Dance
 - History
 - Literature
 - Music
 - Popular Culture
 - Religion
 - Theatre
 - Women's Studies
 - U.S Studies – general

2. Specialization desired within this discipline - Use only fields listed on CIES website

3. List any other fields of interest if this is an interdisciplinary request

4. Type of Activity Requested

Please tick the boxes for all that apply – at least one is mandatory.

- Present lectures at graduate and undergraduate levels
- Participate in or lead seminars or workshops at overseas academic institutions
- Conduct needs assessments, surveys, institutional or programmatic research
- Take part in specialized academic programs and conferences
- Consult with administrators and instructors of post-secondary institutions on faculty development
- Develop and/or assess academic curricula or educational materials
- Conduct teacher-training programs at the tertiary level
- Other (please describe) Note, Research is not funded.

5. Program 'Title' and Description (an expanded Program Description should be attached separately)

Please be very specific as to the type and scope of work that the specialist would be engaged in.

Title:

Short Description (500 characters only):

6. Purpose of the Program (500 characters only), (an expanded Purpose of Program should be attached separately)

Describe the program objectives and provide background on the issues and institutions involved.

7. Project impact on host institution (500 characters only) ,(an expanded Program Publicity Plan should be attached separately)

Please comment on the project's potential impact on the host institution.

8. Project potential for institutional linkages

Please describe project's potential for developing institutional linkages between host institution and grantee's home institution.

9. Flexibility of time frame for project:

Providing flexibility in the timeframe of the requested project may result in a broader pool of candidates from which to choose. Please describe the extent, in days or months, of the host institution's flexibility

10. Publicity Plan

Please indicate how the visit of the U.S. Senior Specialist will be promoted across the wider academic, professional and public arenas.

11. Total Grant Length requested, show the total number of days and include inbound international travel days
TOTAL number of days _____ (Grant length must be between 14-42 days).

12. Start Date and End Date, i.e. from the day the Specialist departs the USA and the day they depart Australia. These dates must agree with the 'Total Grant Length' above.

Proposed Start Date – N.B (mm/ dd/ yyyy) _____ / _____ / _____
Month Day Year

Proposed End Date: (mm/ dd/ yyyy) _____ / _____ / _____
Month Day Year

Section C - U.S. Specialist Details

ALL ANSWERS MUST BE COMPLETE AND LIMITED TO 500 CHARACTERS (INCLUDING SPACES)

Additional information may be attached separately.

The requested individual must be a U.S. citizen

1. Requested Specialist details:

Title (Prof, A/Prof, Mr. Ms etc): _____

First Name: _____

Last Name: _____

Position: _____

Institution: _____

Department (if applicable): _____

Address: _____

Telephone Number(s): _____

Fax Number(s): _____

E-mail Address: _____

Confirmation of U.S. Citizenship: _____

2. Brief justification for requesting this person

In addition, please separately attach a CV of **no more** than two pages

3. Please advise if the Host Institution has had prior contact with the requested Specialist about this program and the results of those contacts.

Has the Specialist previously been to Australia, if so how many times and when?

4. Please advise if the requested Specialist is currently rostered with CIES or has applied for CIES peer review.

If not, please ensure that the Specialist enrolls ASAP. Details at <http://www.iie.org/cies/specialists/>

Section D. - Confirmation of Host Institution/s Cost Sharing.

ALL ANSWERS MUST BE COMPLETE AND LIMITED TO 500 CHARACTERS (INCLUDING SPACES)
Additional information may be attached separately.

Costs for the U.S. Fulbright Senior Specialist Program are to be shared by the Fulbright Program and the Host Institution/s.

Host institutions are required to cover the Specialist's lodging, meals and in-country travel.

The Fulbright Program (through CIES) will supply

- an economy class international air fare,
- an honorarium of US\$200 per day for a maximum of 6 weeks (this is only payable on the Specialist's return once they have completed a final report).

The program requests an approximate U.S. dollar value for the cost share in order to collect statistical information on overall cost share funds that support the Fulbright Program.

1. Lodging Arrangements

The host institutions agree to cover the cost of lodging arrangements for the entire length of the Grant requested:- **YES / NO** (please delete one)

N.B. Provide brief narrative of the housing arrangements that have been made for the Senior Specialist (Housing for the duration of the stay should be arranged ahead of arrival). If 'in-kind' coverage of cost share is being arranged, please describe. If money will be paid directly to the grantee, please describe how much.

Estimated US Dollar amount: US\$

2. In-Country Travel

The host institutions agree to cover the cost of in-country travel, if any, for the entire length of the Grant requested:- **YES / NO** (please delete one)

N.B. Provide brief narrative of the arrangements for coverage of in-country travel. If 'in-kind' coverage of cost share is being arranged, please describe. If money will be paid directly to the grantee, please describe how much.

Estimated US Dollar amount: US\$

3. Meal Arrangements

The host institutions agree to cover all meal costs for the entire length of the Grant requested:- **YES / NO** (please delete one)

N.B. Provide brief narrative of the arrangements for coverage of meals. If 'in-kind' coverage of cost share is being arranged, please describe. If money will be paid directly to the grantee, please describe how much.

Estimated US Dollar amount: US\$

4. Arrival Arrangements

The host institutions agree to cover this portion of the Cost Share:- **YES / NO** (please delete one)

Briefly describe arrangements for the Specialist's arrival and pickup from the airport, and the name of the person meeting the Specialist:

Section E - Contact Information for Person Responsible for Cost Sharing Arrangements

Title (Prof, A/Prof, Mr. Ms etc):

Professional Title

Position

Email

Phone:

I confirm that, on behalf of the Host Institutions involved in this application, the above Cost Sharing support will be provided for the proposed US Fulbright Senior Specialist.

Signature:

Date:

**PLEASE ENSURE THAT ALL ATTACHMENTS ARE INCLUDED IN
YOUR EMAILED SUBMISSION**